



Welcome to  
**CHARLTON**  
**SCHOOL**



# Introductions



**Mr McNaughton**  
**Principal**



**Mrs Vickers**  
**Assistant Vice Principal –**  
**Personal Development and**  
**Ethos**



**Mr Simms**  
**Head of Year 7**  
**(Year 6 into 7**  
**Transition Lead)**



**Mrs Berry**  
**Year 7 Pastoral**  
**Manager**



# Charlton School 2020 – 2025



- **Your school, your choice.....thank you!**
- **Exciting times and new opportunities.**
- **Fresh starts and continued success.**
- **New relationships, staff and students.**

# **Building Knowledge. Developing Character. Inspiring Futures.**

**Our vision is to nurture happy, healthy young people who have the knowledge, academic achievement and strength of character to lead safe and successful lives in modern Britain, preparing them for their next steps in education or employment with a thirst for lifelong learning.**



## Core Values

Our ethos is built around three core values: **Respect, Responsibility and Resilience**. We expect all members of the Charlton community to exhibit these values at all times.

Underpinning our vision and values are our shared character virtues:

Gratitude

Compassion

Humility

Justice

Courage

Integrity

Honesty

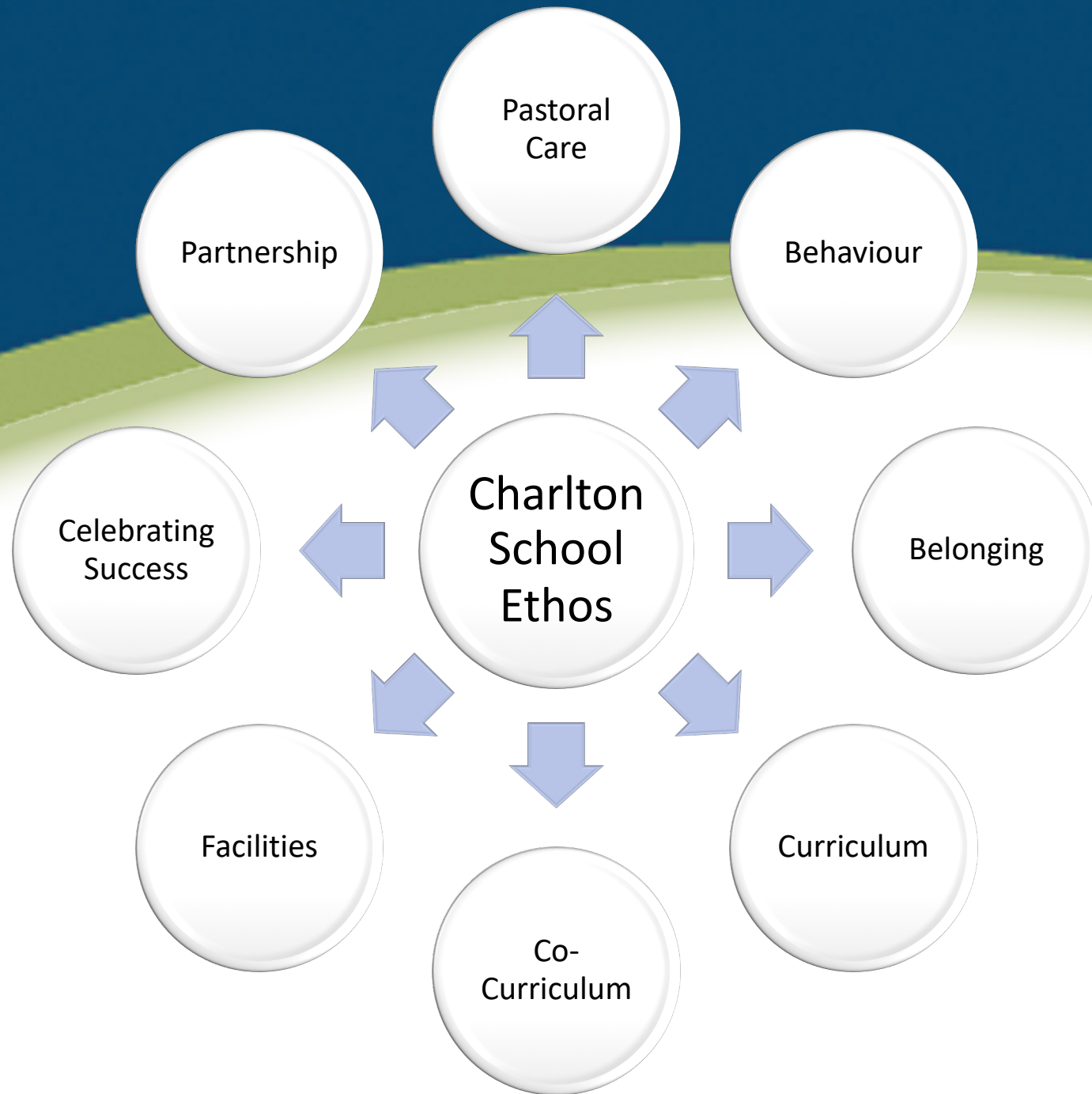


**RESPECT**

**RESPONSIBILITY**

**RESILIENCE**





# Learning Community Trust



**Learning**  
Community Trust

Advancing schools, Inspiring Learners,  
Transforming Communities



*Let the*  
**JOURNEY**  
*Begin!*





# Pastoral care

We ensure that every member of our school community knows that we are committed to supporting their physical health, safety and emotional wellbeing.



# Heads of Year



**Year 7**

**Mr Simms**



**Year 8**

**Mr Taylor**



**Year 9**

**Miss Byrne**



**Year 10**

**Mr Redman**



**Year 11**

**Mrs Ventress**



**Mrs Swan**  
**Inclusion and SEND**



**Mrs Kirkman**  
**Inclusion and SENCO**

## Wider Leadership Team

**Mr Foster**  
**Mrs Serrell-Cooke**  
**Mr Evans**  
**Mrs Vickers**  
**Mr Wakelin**  
**Miss Galbraith**



# Pastoral Managers



**Year 7**  
Mrs Berry



**Year 8**  
Mr Delves



**Year 9**  
Mrs Millar



**Year 10**  
Mrs Gallier



**Year 11**  
Mrs Elliott



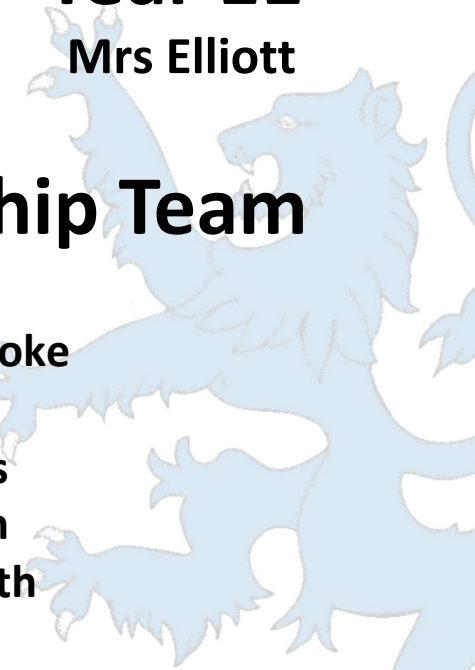
**Mrs Davies**  
School Ethos and  
House System



**Mrs Kirkman**  
Inclusion and SEND

## Wider Leadership Team

Mr Foster  
Mrs Serrell-Cooke  
Mr Evans  
Mrs Vickers  
Mr Wakelin  
Miss Galbraith





# Personal Development Leads



**Careers**  
**Miss Tattersall**



**Emotional Health  
and Wellbeing**  
**Mrs Wills**



**Personal, Social, Health  
and Economic Education**  
**Miss Parker**



**Aspire to HE**  
**Mr Best**



**Spiritual, moral, social  
and cultural  
development**  
**Mr Pickering**



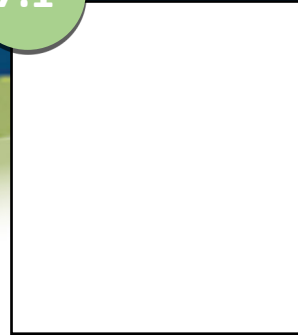
**Student Leadership  
and house activities**  
**Mrs Davis**



# Year 7 Tutors

7.1	RCS	Mrs R <u>Candlin</u>
7.2	ABL	Mr A <u>Blasczyk</u>
7.3	SFA	Miss S Farmer
7.4	KAG	Mrs K Gibson
7.5	KAB	Mrs K Barker
7.6	CWI	Mrs C Williams
7.7	OWC	Mrs C Evans
7.8	MOM	Mrs M Mooney

7.1



**Mrs Candlin**

7.2



**Mr Blasczyk**

7.3



**Miss Farmer**

7.4



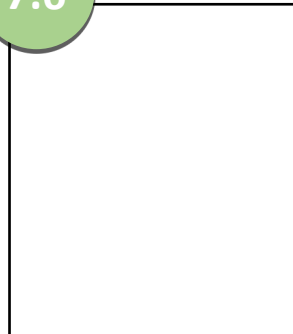
**Mrs Gibson**

7.5



**Mrs Barker**

7.6



**Mrs Williams**

7.7



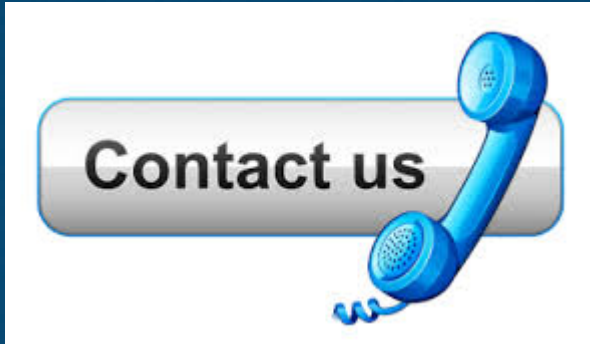
**Mrs Evans**

7.8



**Mrs Mooney**

# How to contact...



Phone: 01952 386800

If you would like to discuss SEND support before September, please email Mrs Kirkman  
Alison.Kirkman@charlton.uk.com  
and she will arrange a call-back.

## **First Point of Contact & General enquiry/concern**

– Ask for Form Tutor at reception: 01952 386800

**Pastoral concern** – Mrs Berry, Pastoral Manager  
[claire.berry@charlton.uk.com](mailto:claire.berry@charlton.uk.com)

**Academic concern** – Head of Year – Mr Simms  
[tony.simms@charlton.uk.com](mailto:tony.simms@charlton.uk.com)

**SEND** – Mrs Kirkman (SENCO)  
[Alison.Kirkman@charlton.uk.com](mailto:Alison.Kirkman@charlton.uk.com)

**Illness** – Attendance Officer Mrs Ricketts 01952 386800

Form tutors' e-mail addresses can be found on the school webpage:

[www.charlton.uk.com](http://www.charlton.uk.com)

Click on 'Contact us' followed by staff e-mail addresses.



# Behaviour

Relationships between staff and students are based on our core values: respect, responsibility and resilience. Clearly stated standards of behaviour are to be upheld by all.



# Charlton Expects



## Respect

- Act, speak and listen respectfully to others
- Follow staff instructions without question
- Look after your learning environment and keep it clean and tidy
- Take pride in the presentation of your work

## Responsibility

- Be on time and ready to learn
- Have the necessary equipment for your lessons
- Enter the classroom calmly and sensibly
- At the end of each lesson stand up behind chairs and wait to be dismissed

## Resilience

- Work hard, stay motivated and focus on the task
- Ask for help when you need it
- Contribute positively and complete work to the best of your ability

- An independent, **resilient** learner who inspires others.
- Learning extends outside the classroom.
- Respectfully** asks insightful questions to further their learning.
- Acts quickly and **responsibly** when responding to feedback.
- Resilient** and self-motivated.
- Takes pride in the presentation of their work.

1 Outstanding



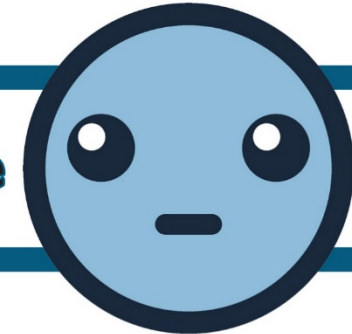
- Works hard and stays focussed on the task; shows a willingness to help others.
- Responsibility** - completes work to the best of their ability.
- Listens **respectfully** and contributes positively.
- Responds positively to all 'close the gap' comments and asks for help when needed.
- Prepared for lessons with correct equipment.
- Respects** the learning environment and keeps it clean and tidy.

Good 2



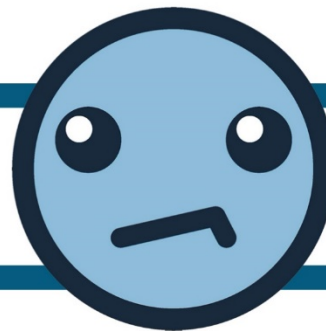
- Gets involved in off task behaviour and can be distracted by others.
- Completes work but not to the best of their ability.
- Avoids asking for help and doesn't respond fully to 'close the gap' comments.
- Needs to follow instructions first time.
- Doesn't always have right equipment.
- Shows a lack of respect for the learning environment.

3 Needs to Improve



- Lacks concentration and focus and distracts others.
- Avoids work and doesn't ask for help.
- Makes inappropriate comments and talks over the teacher.
- Finds opportunities to be out of seat or leave lessons.
- Does not have the right equipment.
- Shows no respect for the learning environment or classroom resources.

Cause for Concern 4



What is *your* Attitude to Learning?



# Belonging

We celebrate our differences and show respect for our community. Students understand and develop their role as active and responsible citizens and are equipped with the skills to challenge discrimination.





Sycamore



Hawthorn

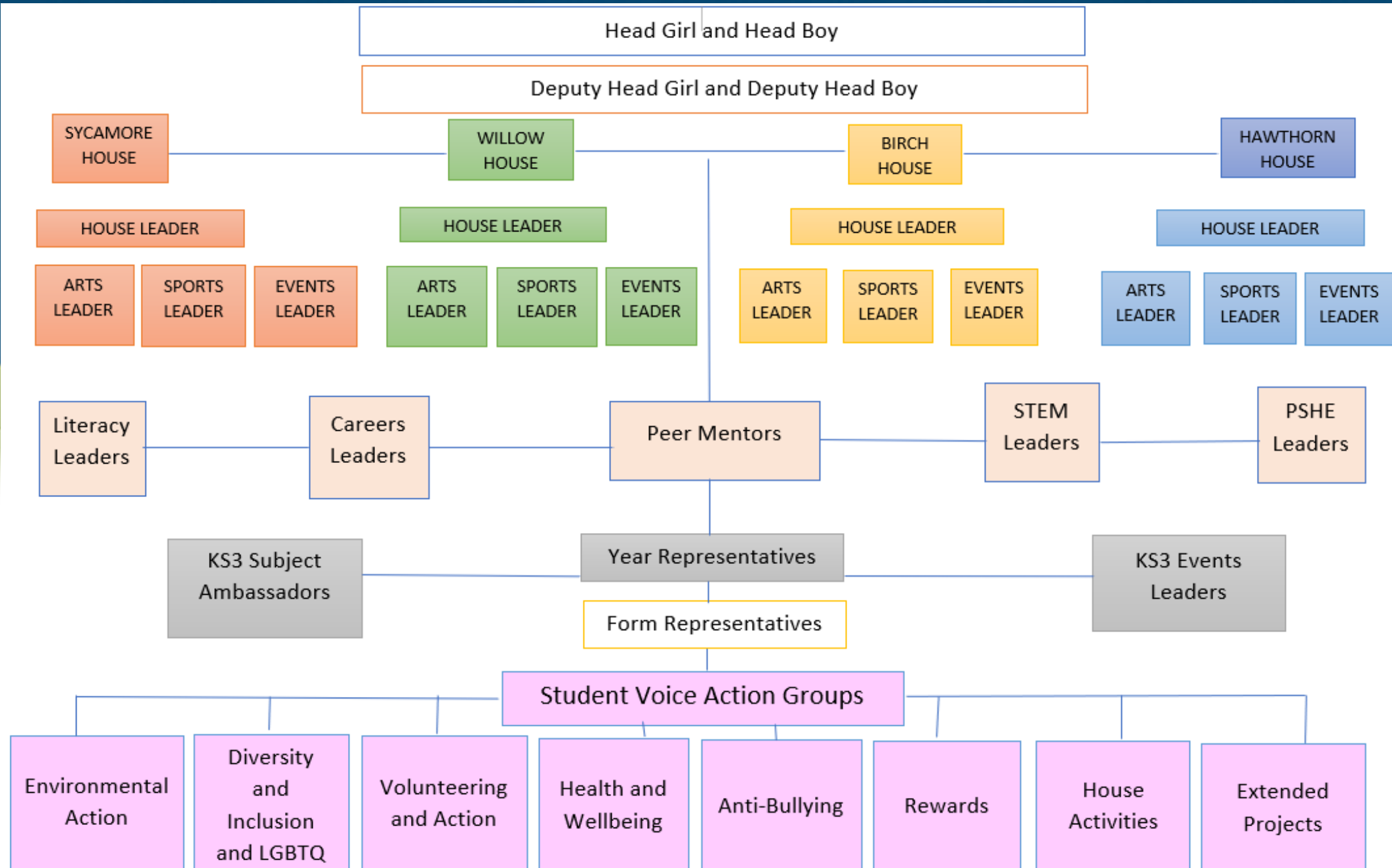


Willow



Birch

# The House System



# Curriculum

We are committed to delivering a broad, balanced and knowledge rich curriculum to enable students to achieve their best and be well equipped for the future.



# What will my child study and which group will they be in?



During KS3, children study Maths, English, Science, Drama, Music, Art, Dance, Geography, History, RE, German or French, Design Technology, Textiles, Food Technology, Electronics, ICT and Computer Science. Groups are largely mixed ability, with the exception of core subjects which are set, based on ability, following a baseline test. Students can then choose options to narrow down their subjects in KS4 once they have tried everything!

# Co-Curriculum

Our curriculum is enhanced by a wide range of sustained enrichment opportunities enabling students to discover and nurture their individual talents and interests.



# Extra Curricular Timetables



Provisional 2020 timetables available to download from the school website





# Facilities

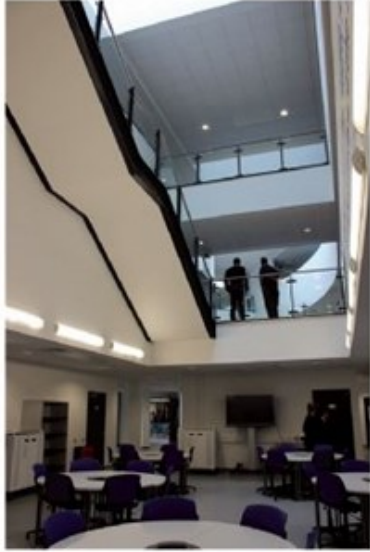
Our new building provides a clean, bright, safe and stimulating learning environment with state-of-the-art equipment.







Charlton  
Got Talent  
The Show





# Celebrating success

We celebrate success at all levels. Students are encouraged to apply a growth mindset to both their academic and personal progress.





# Postcards Home....

**HOUSE  
POINTS**

Name: \_\_\_\_\_ Group: \_\_\_\_\_

Comment: \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

Signed: \_\_\_\_\_ Date: \_\_\_\_\_



# Partnership

We have well established links with our local community and view partnerships with the Learning Community Trust, wider community partners and our families as central to our success.

# Communication with Parents

- Website
- Email
- Twitter Feeds
- Facebook
- Letters & Phone calls Home
- SMS
- Surveys
- Parents' Evenings
- Newsletters
- Pride Postcards
- Doodle Learning to monitor homework
- Parent Portal (MCAS) (accessed via website)
- Progress Tracking Sheets
- Subject Reports



You can find up to date news sections, events, Fixtures, school updates and our very own Twitter & Facebook Feed!

We also have a YouTube Channel - Search Charlton School

YouTube

It also features easy links to Parent Portal, Parent Pay and Education Cloud, and you can also read news flash items and important information.

Visit:  
[www.charlton.uk.com](http://www.charlton.uk.com)



Find us on  
Facebook



Follow us on Twitter  
@charlton\_school





Charlton School

Home Our School- Parent & Student Information- Quick Links- Contact Us Search **Study Zone**



Respect • Resilience • Responsibility

Charlton is a successful and popular 11-16 comprehensive school. We are well established and respected in our local community, with a consistent record of high standards. This is attributable to good examination results and acknowledges our caring and supportive environment, combining formality with good relationships between adults and students.

As Principal, I have a deep rooted passion for education and firmly believe that teaching is one of the most rewarding and important vocations. No other job allows you to touch the lives of so many, inspire a generation and shape the future for young people.

With the job of Principal comes great responsibility; it is my aim to provide the best possible education for all students at Charlton. To provide the students not only with the academic results needed for progression but also the personal, interpersonal and life skills to enable them to be successful in the future.

At Charlton we are committed to providing an exciting, broad curriculum, supported through a full range of wider curricular opportunities that allow students to realise their full academic, physical and social potential. Our curriculum plans for the needs of all learners, as they progress through their five years in our care, providing



School Website...







### Message from the Principal

As we approach the end of term, we have been grateful to see the lighter mornings and evenings. It has seemed a long winter term, with some very testing weather and several widespread flu and health viruses. Thank you for your understanding and patience with any decisions that were made in regards to the closure of the school during this period.



Mr A McNaughton  
Principal

I can provide an update on the academy conversion process and am happy to confirm the trust we are joining, "The Learning Community Trust" is now a functioning academy trust, HLC secondary and Primary, and Queensway (north and South) joined in March. It is hoped that this will now pave the way for the

completion of our process early in the summer term.

In school our focus through whole school assemblies has

been how other cultures share customs, such as valentines and similarities in celebrations such as Easter, across different faiths. We remain committed to creating a harmonious school community that celebrates our differences and recognises that there is more that unites us than divides us.

Another focus for us has been the changing of our mindsets from a fixed to a growth mindset. We believe this is crucial to take the school to the next level. The theory originates from the work of

*"When students believe they can get smarter, they understand that effort makes them stronger."*

Dr Carol Dweck over the last 30 years and explains the underlying beliefs people have about learning and intelligence. When students believe they can get smarter, they understand that effort makes them stronger. Therefore, they put in extra time and effort, and that leads to higher achievement.

We have shared with students and staff the need to change the way we look at success and failure. These words from [www.biglifejournal.com](http://www.biglifejournal.com) explains it well:

*"I have a growth mindset. I am in charge of how smart I am because I can grow my brain like a muscle by learning hard things. I can achieve anything with effort and the right strategies. And when I fail and make mistakes it is a great thing because I can learn from them and I get better."*

### In this issue

- ◆ Fame! JR. review
- ◆ Outstanding Young Citizen Award
- ◆ Author visit
- ◆ Sports news
- ◆ ...and much more!

*"I am happy to confirm the 'Learning Community Trust' is now a functioning academy trust."*

# Transition at Charlton



**Getting Ready  
To Start in  
September 2020**





## Shirts, Ties & Blazers



# Uniform Guide



**Hoodies or Zip up Jackets  
should not be worn instead of  
School blazers.**





Skirt Length:  
Knee length  
pleated skirts only



Trousers:  
Boys & Girls

**No skinny or  
tight trousers,  
Straight leg only**

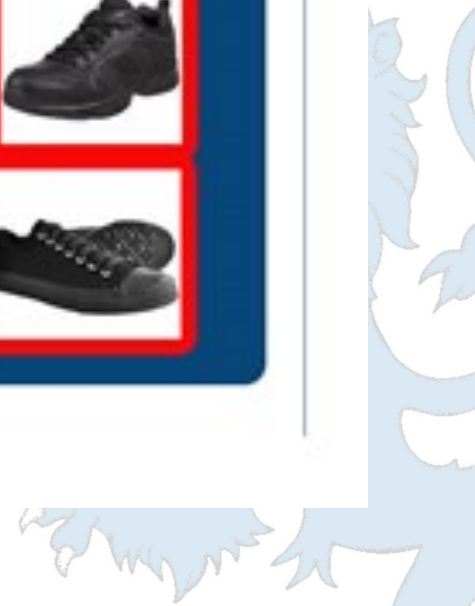


# Earrings:



Proper black shoes. No Trainers, either leather or canvas

# Footwear:





# Maths kit

Bring this equipment to all your Maths lessons.



2 Pens  
Pencil  
Rubber  
Ruler  
Sharpener  
Scientific calculator

We will check that you have a pen, pencil, ruler

## Equipment

You must have the following compulsory items every day:

- 2 pens
- A Pencil
- A Ruler
- A Red Pen

Calculators are available from the Maths Department for £6. Just bring in your money and speak to Mrs Kainth in Ma6. We also sell revision guides and geometry sets – you will be getting a letter about this for orders to be placed by the second week in September. A set of highlighters or coloured crayons may also be useful for you. Art kits are also sold in September, more details will be sent out in September.





# Some Admin Reminders...

- Any paperwork, including your Admission Booklet, should be handed in at Student Reception or posted to the school reception for the attention of Miss Smith. Admission Booklets need to be in school no later than Wednesday 15th July.



## Reminders



# Medication

- Students are not allowed to carry any medication on them. Only prescribed medication can be accepted in school. Parents should return the prescribed medication form to **Mrs Edwards** by September.
- Medication needs to be supplied in its original box and a form completed (available from school reception) as to dosage etc. All medication is kept in a locked cupboard.
- EpiPen's can be carried by the student and two spares should be supplied to be kept in Reception. Asthma sufferers can carry an inhaler with them and a spare should be kept in Reception.

# Individual Health Care Plans (Diabetic Children)

- The school is obliged to have a completed Health Care Plan for any children who are diabetic.
- Parents should liaise with their diabetic nurse to arrange for an appointment in school to finalise the document.
- Diabetic students should supply 2 passport sized photos to Mrs Edwards so that one can be attached to their medication, and one will be placed on the medical board in the Staff Room.



# Signing out procedure for Medical /Dental Appointments

- Note into school from Parent
- Pastoral Manager or Receptionist will fill in a yellow slip
- Students to sign out at reception
- If you are not going to meet your child in reception and want him/her to walk home or walk to the appointment, this request should be made clear in the note
- Do not email form tutors as it cannot be guaranteed that the message will be picked up in time, especially if the form tutor is absent on that day



# The beginning of the school year in September

For the first two weeks of term there will unfortunately be no wrap around provision, including breakfast clubs and extra-curricular. After this point the risk assessment will be reviewed, and we are hoping normal service can resume!

## Breakfast Clubs

from 7.50am - 8.30am each morning

1. In the canteen, where there is a wide choice of food available (from 8:00am to 8:35 daily)
2. In the Nurture Room, where support is given to students who prefer a quieter environment. The menu is not as extensive but includes: a choice of hot drink, smoothie, juice, cereal, panini and toast.

At a cost of 75p a day, it is not intended to be profit-making.

Mr Cartwright and Mrs Edwards (Level 5 Hygiene) run the club.

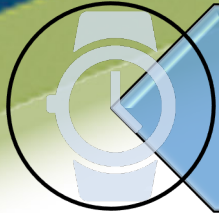


# First day back arrangements

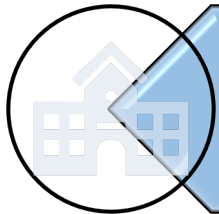
Wednesday 2<sup>nd</sup> September – **Provisional TBC**



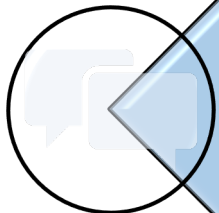
Year 7 only, Y10 and Y11 start on Thursday, Y8 and Y9 on Friday.



Y7 Students arrive at the front entrance at 8.40am in full Charlton uniform. Students do not need to bring their PE kit on the first day.



Students line up with their form tutor, hands are sanitised. Forms are led to their tutor bases one at a time.



Students have an extended form time including a tour of the school, teambuilding games and are issued with their timetable and school map. Whilst on the school tour students will be registered for the cashless catering system during their time in the canteen.



# First day back arrangements

Wednesday 2<sup>nd</sup> September - **Provisional TBC**



Students go to timetabled lessons, staff are available to give directions and ensure the one way system is followed.



During lesson 2 students have a 20 minute break, lunch is for 30 minutes and is during lesson 4. Students are expected to go outside for 10 minutes during lunch, bring a coat in case of rain.



After the final lesson of the day students will leave school through the main entrance at 2.50pm to ensure a phased exit. If you are collecting your child you must keep a social distance and remain in cars where possible.

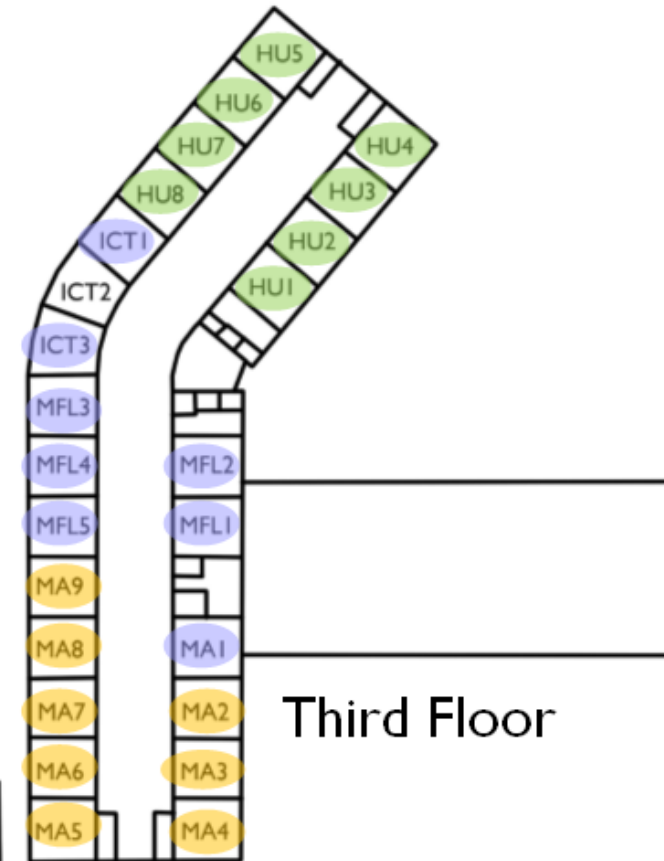
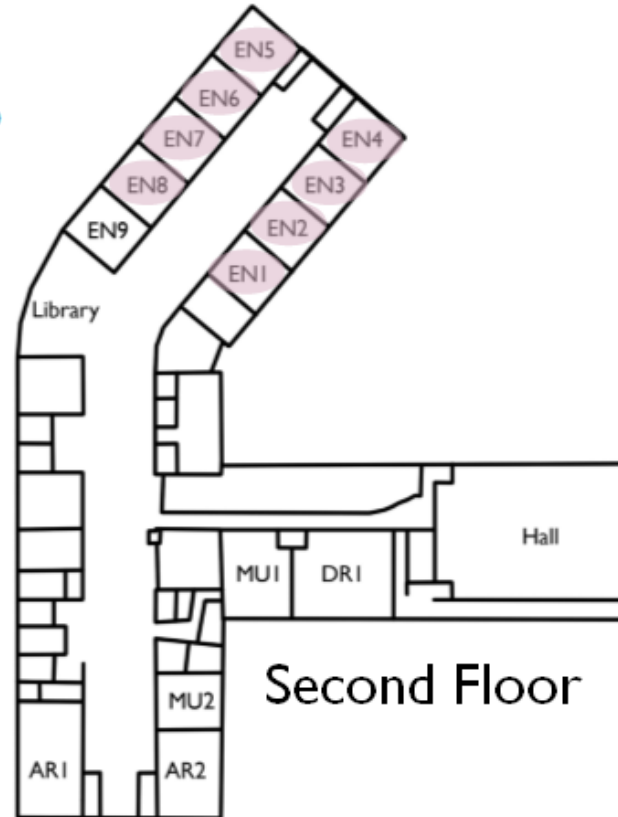
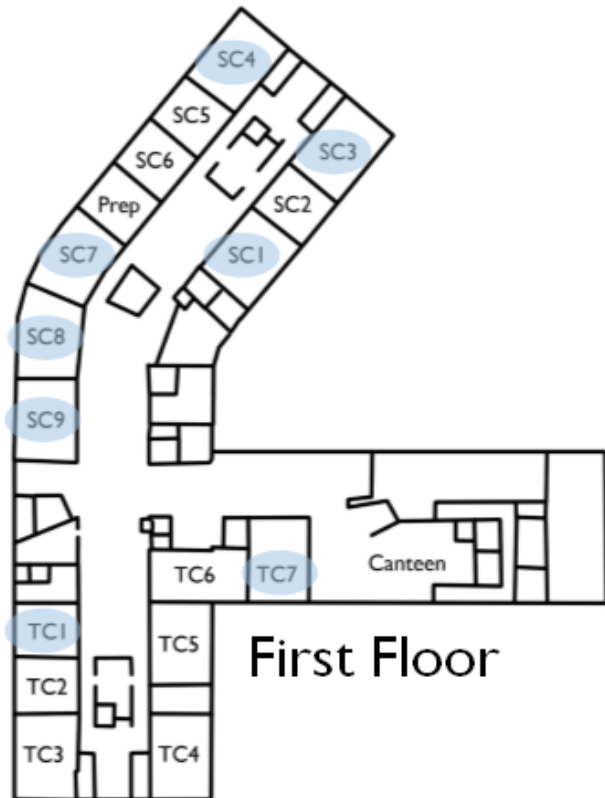


'Catch it, bin it, kill it' and increased hand hygiene will be reinforced throughout the school day, students are encouraged to bring a personal hand sanitiser.

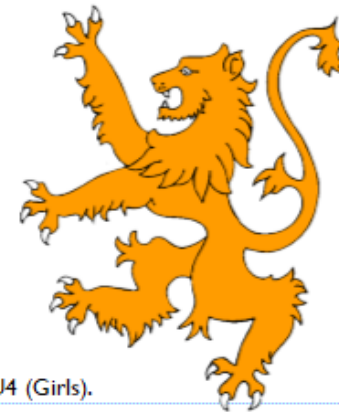
# CHARLTON SCHOOL

## Tutor Bubbles

- Year 7
- Year 8
- Year 9
- Year 10
- Year 11



Prayer Rooms are  
MA1 (Boys) and HU4 (Girls).



# **Building Knowledge. Developing Character. Inspiring Futures.**

**Our vision is to nurture happy, healthy young people who have the knowledge, academic achievement and strength of character to lead safe and successful lives in modern Britain, preparing them for their next steps in education or employment with a thirst for lifelong learning.**





# Looking to the future

- **25th September** - Macmillan Coffee morning. An opportunity for you to meet other parents and share your thoughts on the transition process.
- **19th October** - Transition consultation evening. Meet with your child's form tutor. Discussions connected to transition and settling in. This will not be a progress report.
- **Spring 2021** - Outward Bound Trip
- **Summer 2021** - Y7 Graduation Assembly

WORLD'S BIGGEST  
**COFFEE**  
MORNING

**MACMILLAN**  
CANCER SUPPORT



# Tutor Introductions and Q and A

- Tutor Group 7.1 – Mrs Candlin and Mrs Berry <https://bit.ly/38gOGYV>
- Tutor Group 7.2 – Mr Blasczyk and Mrs Vickers <https://bit.ly/2VxrMaE>
- Tutor Group 7.3 – Miss Farmer <https://bit.ly/3dLjWAF>
- Tutor Group 7.4 – Mrs Gibson – <https://bit.ly/2Zud2uC>
- Tutor Group 7.5 – Mrs Barker <https://bit.ly/3dFTFDO>
- Tutor Group 7.6 – Mrs Williams and Mr Simms <https://bit.ly/38iZeXB>
- Tutor Group 7.7 – Mrs Evans <https://bit.ly/3eHMyvT>
- Tutor Group 7.8 – Mrs Mooney <https://bit.ly/31uGLGj>

Click on the link in the chat function to access your tutor session or type the link into your web browser now.