February 2024

Dear Parent/Carer,

**Re: Year 11 History residential trip to Ypres Belgium, Tuesday October 15th-Thursday October 17th, 2024**

The History Department is planning an educational visit to Ypres Belgium, in preparation for your child’s future History GCSE topics on Medicine and the Western Front. The date of the two-night residential visit is **Tuesday 15th to Thursday 17th October 2024**. The total cost for the visit will be **£320.** This includes all excursions, transfers via coach, accommodation with breakfast and evening meals each night. The trip is in partnership with ***Select School Tours.***

This trip is open to your child, on a first come first serve basis, so if you are late with a payment, or fail to pay on time, then this could limit your child’s chances of being part of this visit. The trip also includes visit to the Somme 1916 Museum; Thiepval Memorial; In Flanders Field Museum and the Last Post Ceremony at the Menin Gate.

Recent court action against teachers acting in good faith acting as the ‘responsible parent’ on a school trip has necessitated a review of our policy on what is a sensible response to bad behaviour or disobedience. The key points to follow are:

* We will operate a zero-tolerance policy on any act, which could result in danger to that person or to others.
* We operate a zero-tolerance policy on behaviour deemed unacceptable.
* In either event the pupil concerned will be sent home at short notice entirely at the parent/guardian’s expense.
* Parents, trusted friends, or relatives must be available to collect the returned pupil at any time. Contact numbers must be provided for that purpose.

In order to reserve a place for your child on this trip, please enclose a deposit payment of **£100** with the reply slip by **Friday 8th of March.** The next instalment of **£100** will be due on **Friday 19th of April**. The **final balance of £120 is due by Friday 17th of May**2024. Should this trip not take place, then the payment will be returned. If you can return the deposit, as well as the attached medical consent form, which confirms any potential allergies or dietary requirements. Please remember to have an up to date passport, because if your child has not got an up-to-date passport, then they cannot go on this residential visit.

Yours faithfully,

Mr T. Best

History Teacher

**History Department**

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**History trip to Ypres: Tuesday October 15th- Thursday October 17th, 2024**

Please reserve (name)………………………………………………………………………… In form…………. a place on the History trip to Ypres.

I enclose the payment of (cheque payable to Charlton School), which I understand will be refundable, should the trip be cancelled through lack of numbers or any other circumstance. Or, I will be using Parent Pay for this trip.

Signed………………………………………………. Date…………………………

Should your child demonstrate unacceptable behaviour in school at any time we reserve the right to withdraw their participation in the trip without refund, if we are unable to find a replacement.

**Please return this slip, medical consent form and any payments to the Finance Office in School.**