



# Admissions Policy 2019-2020

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**1 Sponsor**

Principal

**2 Reviewed**

November 2017

**3 Revised**

November 2017

## Supporting Document

Telford & Wrekin Fair Access Protocol - September 2015

## Determined Admissions Policy for the Charlton School 2019/2020

Charlton School has a designated admissions area. Where the school is oversubscribed, the following priority order will be applied to allocate the available places:

- 1) Looked after children or children who were previously looked after \*;
- 2) Children living in a rural community entitled to transport provided by the LA specifically for the school. Namely the villages of Roden, Poynton, High Ercall, Walton, Cotwall, Osbaston, Ellerdine, Ellerdine Heath, Eyton upon the Weald Moors, Cold Hatton, Cold Hatton Heath, Waters Upton, Great Bolas, Bolas Heath, Shirlowe, Rodington Heath, Rodington, Rodway, Crudgington, Longdon-on-Tern, Kynnersley, Preston-upon-the-Weald-Moors, Wrockwardine and Walcot, encompassing parts of the civil parishes of Bolas Magna and Ercall Magna.
- 3) Health Reasons; in exceptional circumstances, where there is written medical evidence concerning the child that admission to the school is essential for the well-being of the child;
- 4) Children living in the designated admissions area with an older sibling who will be attending the school at the time of admission;
- 5) Other children living in the designated admissions area;
- 6) Children living outside the designated admissions area with an older sibling who will be attending the school at the time of admission;
- 7) *Children of staff members living outside the designated admissions area #;*
- 8) Other children living outside the designated admissions area.

*\* Previously looked after children are children who were looked after, but ceased to be so because they were adopted (or became subject to a residence order or special guardianship order)*

*# Definition: Children of staff*

*a) where the member of staff has been employed at the school for two or more years at the time at which the application for admission to the school is made and / or*

*b) the member of staff is recruited to fill a vacant post for which there is a demonstrable skill shortage*

*'Staff' is any member of staff who is classified as permanent at Charlton School.*

If places are not available for all the children within any one of the categories above, places will be allocated on the basis of relative proximity and ease of access to the school as measured in a straight line distance between the home and school using the LA's geographical information system.

Students who wish to transfer to Charlton mid-year will need to complete an application online via the Council's School Admission Teams website. All applications will be co-ordinated by the Local Authority after consultation with Charlton Schools' Admissions Committee.

If the year group requested is oversubscribed, a waiting list is kept by the school and any places that become available will be allocated according to the criteria above. If a place is not given the parents have the right to appeal.

The admission of children with Statements of Special Educational Needs/Education Health & Care Plans will be in accordance with parental preference as far as is possible and will be agreed between the parent, the school and the LA. These admissions will be counted towards the schools admission number.